



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Legislation Details (With Text)

**File #:** 2018-2716    **Version:** 1    **Name:**  
**Type:** Resolution    **Status:** Action  
**File created:** 9/19/2018    **In control:** Board of Commissioners  
**On agenda:** 11/13/2018    **Final action:**  
**Title:** Commission District(s): ALL  
RFP - Request for Proposals No. 18-500489 Inventory of Capital Assets (Multiyear Contract): for use by the Department of Finance. Consists of providing inventory, appraisal, tagging and valuation services for County assets. Recommend award to the highest scoring proposer: HCA Asset Management LLC. Amount Not To Exceed: \$579,100.00.

### Indexes:

**Attachments:** 1. AGENDA NOTES, 2. UD Rec Form 2820-2716, 3. Cumulative Score Report - Inventory of Capital Assets

Date	Ver.	Action By	Action	Result
11/13/2018	1	Board of Commissioners		
11/5/2018	1	FAB-Finance, Audit & Budget Committee	recommended for approval.	Pass
11/5/2018	1	Board of Commissioners	deferred to the next meeting	Pass

**Purchasing Type:** Request for Proposals (RFP)

**Public Hearing:** YES ☐ NO ☒    **Department:** Purchasing & Contracting

### AGENDA ITEM:

**Commission District(s):** ALL

RFP - Request for Proposals No. 18-500489 Inventory of Capital Assets (Multiyear Contract): for use by the Department of Finance. Consists of providing inventory, appraisal, tagging and valuation services for County assets. Recommend award to the highest scoring proposer: HCA Asset Management LLC. Amount Not To Exceed: \$579,100.00.

**Information Contact:** Talisa Clark, CPPO

**Phone Number:** (404) 687-2797

### PURPOSE:

Consists of providing inventory, appraisal, tagging, valuation and reconciliation services for the assets of DeKalb County. Six (6) proposals were received.

### RECOMMENDATION:

Recommend award to the highest scoring proposer:

HCA Asset Management LLC, 5103 Lena Road, Suite 104, Bradenton, FL 34211

Amount Not To Exceed: \$579,100.00

and authorize the Chief Executive Officer to execute the contract and all associated documents.

Evaluation Committee Scores:

<u>Firms:</u>	<u>Scores:</u>
HCA Asset Management LLC	102 points
Duff & Phelps LLC	93 points
Diversified Technologies LLC	77 points
RGBSI dba Signum Group	70 points

Non-Responsive Firms:

AssetWorks, Inc.  
CBIZ Valuation Group LLC

After evaluation of the technical and cost proposals, the recommendation is to award to the highest scoring proposer.

**ADDITIONAL INFORMATION:**

- |                              |                               |
|------------------------------|-------------------------------|
| 1. LSBE Participation:       | 20%                           |
| 2. Contract Effective Date:  | Date of Award                 |
| 3. Contract Expiration Date: | December 31, 2021             |
| 4. Funding:                  | General - Operating (Finance) |