



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Legislation Details (With Text)

**File #:** 2020-1064    **Version:** 1    **Name:**  
**Type:** Resolution    **Status:** Action  
**File created:** 9/2/2020    **In control:** Board of Commissioners  
**On agenda:** 12/15/2020    **Final action:**  
**Title:** Commission District(s): All  
RFP - Request for Proposals No. 20-500542 for Employee Assistance Program (Multiyear Contract): for use by the Department of Human Resource & Merit System (HRMS). Consists of psychological counseling for all County employees for both personal and work stress-related conditions and/or other issues. Recommend award to the highest scoring proposer: Keystone Peer Review Organization (KEPRO), Inc. Amount Not To Exceed: \$131,040.00.

### Indexes:

**Attachments:** 1. 2020-1064 Agenda Notes, 2. Recommendation, 3. Cumulative Score Report, 4. Market Survey

Date	Ver.	Action By	Action	Result
12/15/2020	1	Board of Commissioners		
12/14/2020	1	ERPS-Employee Relations & Public Safety Committee	recommended for approval.	Pass
12/8/2020	1	Board of Commissioners	deferred to the next meeting	Pass
12/1/2020	1	ERPS-Employee Relations & Public Safety Committee	recommended for deferral	Pass
12/1/2020	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Purchasing Type:** Request for Proposals (RFP)

**Public Hearing:** YES ☐ NO ☒    **Department:** Purchasing & Contracting

### AGENDA ITEM:

**Commission District(s):** All

RFP - Request for Proposals No. 20-500542 for Employee Assistance Program (Multiyear Contract): for use by the Department of Human Resource & Merit System (HRMS). Consists of psychological counseling for all County employees for both personal and work stress-related conditions and/or other issues. Recommend award to the highest scoring proposer: Keystone Peer Review Organization (KEPRO), Inc. Amount Not To Exceed: \$131,040.00.

**Information Contact:** Cathryn G. Horner, Director

**Phone Number:** (404) 371-6334

### PURPOSE:

Consists of psychological counseling for all County employees for both personal and work stress-related conditions and/or other issues. Two (2) proposals were received.

### RECOMMENDATION:

Recommend award to the highest scoring proposer:

KEPRO, Inc., 777 E. Park Drive, Harrisburg, PA 17111

Amount Not To Exceed: \$131,040.00

and authorize the Chief Executive Officer to execute the contracts and all associated documents.

Evaluation Committee Scores:

<b><u>Firm:</u></b>	<b><u>Score:</u></b>
KEPRO, Inc.	89.60

**Non-Responsive Firm:**

CorpCare & Associates, Inc.

After evaluation of technical and cost proposals, the recommendation is to award to the highest scoring proposer.

**ADDITIONAL INFORMATION:**

- |  |                                   |
|--|-----------------------------------|
| 1. LSBE Participation:                 | 6%                                |
| 2. Contract Effective Date:            | 10 days from Notice to Proceed    |
| 2. Contract Expiration Date:           | Three (3) Year Multiyear Contract |
| 3. Amount Spent On Previous Contract:  | \$82,623.33                       |
| 4. Funding: General - Operating (HRMS) |                                   |