



Legislation Details (With Text)

**File #:** 2021-3154    **Version:** 1    **Name:**  
**Type:** Resolution    **Status:** Action  
**File created:** 9/24/2021    **In control:** Board of Commissioners  
**On agenda:** 12/21/2021    **Final action:** 12/21/2021  
**Title:** Commission District(s): ALL  
CO - Change Order No. 2 to Contract No. 1136419, Inventory of Capital Assets: for use by the Department of Finance. This contract consists of the inventory, appraisal, tagging and valuation of County Assets. Awarded to: HCA Asset Management LLC. CONTRACT TERM EXTENSION ONLY.

**Indexes:**

**Attachments:** 1. Agenda Notes, 2. UD Change Order Request - 2021-3154

Date	Ver.	Action By	Action	Result
12/21/2021	1	Board of Commissioners	approved	Pass
12/14/2021	1	FAB-Finance, Audit & Budget Committee	recommended for approval.	Pass
12/14/2021	1	Board of Commissioners	deferred to the next meeting	Pass
12/7/2021	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO     **Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): ALL**

CO - Change Order No. 2 to Contract No. 1136419, Inventory of Capital Assets: for use by the Department of Finance. This contract consists of the inventory, appraisal, tagging and valuation of County Assets. Awarded to: HCA Asset Management LLC. CONTRACT TERM EXTENSION ONLY.

**Information Contact:** Cathryn G. Horner, Chief Procurement Officer

**Phone Number:** (404) 371-6334

**PURPOSE:**

Awarded by the BOC on November 13, 2018 for an amount not to exceed \$579,100.00. On December 10, 2019, the BOC approved Change Order No. 1 for an amount not to exceed \$60,000.00 for additional work needed due to the discovery of unlisted and unreported inventory identified resulting in increased field-time and data analysis. This contract consists of the inventory, appraisal, tagging and valuation of County Assets. This request is to extend the term of the contract to complete the second inventory that was part of the original contract that had to be extended due to the external auditors' need for review.

**RECOMMENDATION:**

Recommend approval of Change Order No. 2 extending the term through December 31, 2022 with:

HCA Asset Management LLC, 5103 Lena Road, Suite 104, Bradenton, FL 34211

and authorize the Chief Executive Officer to execute the change order and all associated documents.

**ADDITIONAL INFORMATION:**

- |                              |                   |
|------------------------------|-------------------|
| 1. LSBE Participation:       | 20%               |
| 2. Contract Effective Date:  | November 13, 2018 |
| 3. Contract Expiration Date: | December 31, 2021 |
| 4. Amount Spent to Date:     | \$451,600.00      |