



Legislation Details (With Text)

File #: 2022-1790 **Version:** 1 **Name:**
Type: Resolution **Status:** Consent
File created: 6/13/2022 **In control:** Board of Commissioners
On agenda: 6/28/2022 **Final action:**
Title: Commission District(s): ALL
REN - Print and Mail Service for Property Tax and Appraisal Statements and Election Documents (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract No. 1218789 for use by Property Appraisal & Assessment Department. This contract consists of printing and mailing property assessments, tax appraisals and voter applications and election documents to citizens of DeKalb County. Awarded to: Diversified Companies, Inc. Amount Not To Exceed: \$30,000.00.

Indexes:

Attachments: 1. Agenda Notes, 2. UD Contract Renewal Request Form

Date	Ver.	Action By	Action	Result
6/28/2022	1	Board of Commissioners		
6/21/2022	1	Committee of the Whole	Accepted to the BOC agenda - Consent	

Purchasing Type: Renewal (REN)

Public Hearing: YES ☐ NO ☒ **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

REN - Print and Mail Service for Property Tax and Appraisal Statements and Election Documents (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract No. 1218789 for use by Property Appraisal & Assessment Department. This contract consists of printing and mailing property assessments, tax appraisals and voter applications and election documents to citizens of DeKalb County. Awarded to: Diversified Companies, Inc. Amount Not To Exceed: \$30,000.00.

Information Contact: Cathryn G. Horner, Chief Procurement Officer

Phone Number: (404) 371-6334

PURPOSE:

Awarded by the BOC on July 14, 2020 for an amount not to exceed \$108,987.50. The BOC approved the 1st renewal on June 22, 2021 for an amount not to exceed \$111,388.00. This contract consists of property assessments, tax appraisal statements, property documents, voter registration notification letters and election absentee ballots and mailing to heads of household in DeKalb County. The Tax Commissioner and Voter Registration & Elections will no longer utilize this contract. This request is to exercise the 2nd renewal option.

RECOMMENDATION:

Recommend approval to exercise the 2nd renewal option through June 30, 2023 with:

Diversified Companies, LLC, 3721 Powers Court, Chattanooga, TN 37416

Amount Not to Exceed: \$30,000.00

ADDITIONAL INFORMATION:

- | | |
|------------------------------|--|
| 1. Contract Effective Date: | July 14, 2020 |
| 2. Contract Expiration Date: | June 30, 2022 |
| 3. Amount Spent To Date: | \$140,733.85 |
| 4. Funding: | General - Operating (Property Appraisal) |