



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Legislation Details (With Text)

File #: 2022-2311 **Version:** 1 **Name:**
Type: Resolution **Status:** Action
File created: 10/4/2022 **In control:** Board of Commissioners
On agenda: 12/13/2022 **Final action:** 12/13/2022
Title: Commission District(s): All
SS - Microfilm Conversion Services: for use by Police Services (PS). Consists of the purchase of digital conversion services, roll film scanning, image quality control, file indexing, rescans, media creation, and film pick-up and delivery services. Awarded to: Business Systems and Consultants, Inc. Amount Not To Exceed: \$285,000.00.

Indexes:

Attachments: 1. 2022 - 2311 - Agenda Notes, 2. 2022 - 2311 - NCPR Form, 3. 2022 - 2311 - Quote, 4. 2022- 2311 - Sole Source Letter

Date	Ver.	Action By	Action	Result
12/13/2022	1	Board of Commissioners	approved	Pass
11/17/2022	1	ERPS-Employee Relations & Public Safety Committee	recommended for approval.	Pass
11/15/2022	1	Board of Commissioners	deferred	Pass

Purchasing Type: Sole Source (SS)

Public Hearing: YES ☐ NO ☒

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

SS - Microfilm Conversion Services: for use by Police Services (PS). Consists of the purchase of digital conversion services, roll film scanning, image quality control, file indexing, rescans, media creation, and film pick-up and delivery services. Awarded to: Business Systems and Consultants, Inc. Amount Not To Exceed: \$285,000.00.

Information Contact: Michelle Butler, Esq., CPPO, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

This sole source consists of the purchase of digital conversion services, roll film scanning, image quality control, file indexing, rescans, media creation, and film pick-up and delivery services. This request is to purchase microfilm conversion services to digitize important criminal historical records, to improve the imaging quality, and to keep documents and files in mint, viewable condition.

RECOMMENDATION:

Recommend approval of this sole source with:

Business Systems and Consultants, Inc., P.O. Box 360657, Birmingham, AL 35236-0657

Amount Not To Exceed: \$285,000.00

ADDITIONAL INFORMATION:

- | | |
|------------------------------|-------------------|
| 1. Contract Effective Date: | Date of Award |
| 2. Contract Expiration Date: | December 31, 2023 |
| 3. Funding: | CIP (PS) |