



Legislation Details (With Text)

File #: 2022-2475 **Version:** 1 **Name:**

Type: Resolution **Status:** Consent

File created: 11/7/2022 **In control:** Board of Commissioners

On agenda: 12/13/2022 **Final action:** 12/13/2022

Title: Commission District(s): ALL
 SS - LexisNexis® VitalChek Network Inc. Utility Billing Payment Services: for use by the Department of Finance. Consists of providing pay-by-phone, web, and interactive voice response (IVR) services. Awarded to: LexisNexis® VitalChek Network Inc. Amount Not To Exceed: \$2,884,000.00.

Indexes:

Attachments: 1. 2022-2475 - Agenda Notes, 2. 2022-2475 NCPR, 3. 2022-2475 UD Recommendation, 4. 2022-2475 - Vitalchek Fees 2022, 5. 2022-2475 - Sole Source Letter

Date	Ver.	Action By	Action	Result
12/13/2022	1	Board of Commissioners	approved	Pass
12/6/2022	1	Committee of the Whole	Accepted to the BOC agenda - Consent	

Purchasing Type: Sole Source (SS)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

SS - LexisNexis® VitalChek Network Inc. Utility Billing Payment Services: for use by the Department of Finance. Consists of providing pay-by-phone, web, and interactive voice response (IVR) services. Awarded to: LexisNexis® VitalChek Network Inc. Amount Not To Exceed: \$2,884,000.00.

Information Contact: Michelle Butler, CPPO, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

The Department of Finance is requesting to enter into a service agreement with LexisNexis® VitalChek Network Inc. for Utility Billing payment services. This agreement consists of providing pay-by-phone, web, and interactive voice response (IVR) services. Previously, there were no costs to the County for pay-by-phone, web, and IVR services. LexisNexis® VitalChek is now requesting to increase the charge per transaction from \$4.00 to \$4.95 or 3% of the amount, whichever is the larger amount. This request will allow the services to continue through December 31, 2023; absorbs the additional increase in transaction fees so customers experience no change in existing transaction fees; and allows time for the implementation of enQuesta.

RECOMMENDATION:

Recommend approval of the sole source with:

LexisNexis® VitalChek Network Inc., 6 Cadillac Drive, Suite 400, Brentwood, TN 37027

and authorize the Chief Executive Officer to execute the contract and all associated documents.

Amount Not To Exceed: \$2,884,000.00

ADDITIONAL INFORMATION:

1. Contract Effective Date:	Date of Award
2. Contract Expiration Date:	December 31, 2023
3. Amount Spent To Date:	\$0.00
4. Funding:	Enterprise (Finance)