



Legislation Details (With Text)

File #: 2023-0063 **Version:** 2 **Name:**
Type: Resolution **Status:** Preliminary Item
File created: 1/9/2023 **In control:** Board of Commissioners
On agenda: 3/28/2023 **Final action:** 3/28/2023

Title: Commission District(s): ALL
SS - Records Management System Maintenance and Software Support Services (Sole Source-Multiyear Contract): for use by Fire Rescue. Consists of professional services, hosting, software and technical support for an all-inclusive Records Management Solution for Emergency Medical Services and National Fire Incident Reporting System. Awarded to Image Trend, Inc. Amount Not To Exceed: \$522,781.31.

Indexes:

Attachments: 1. AGENDA NOTES - 2023-0063, 2. RMS NCPR - 2023-0063

Date	Ver.	Action By	Action	Result
3/28/2023	2	Board of Commissioners	approved	Pass
3/21/2023	2	ERPS-Employee Relations & Public Safety Committee	recommended for approval.	Pass
3/21/2023	2	Committee of the Whole	Accepted to the BOC agenda and assigned	

Purchasing Type: Sole Source (SS)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

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Information Contact: Michelle Butler, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

Contract consists of providing five (5) years of annual maintenance, professional services, hosting, software and technical support for an all-inclusive Records Management Solution for Emergency Medical Services and National Fire Incident Reporting System and the addition of Investigations and Vault modules.

RECOMMENDATION:

Recommend approval of the sole source with:

Image Trend, Inc., 20855 Kensington Blvd., Lakeville, MN 55044

Amount Not To Exceed: \$522,781.31

and authorize the Chief Executive Officer to execute the contract and all associated documents.

ADDITIONAL INFORMATION:

1. Contract Effective Date:	Date of Execution
2. Contract Expiration Date:	December 31, 2027
3. Amount Spent on Previous Contract:	\$663,095.49
4. Funding:	General Operating (FR)