



## Legislation Details (With Text)

**File #:** 2023-0616    **Version:** 2    **Name:**  
**Type:** Resolution    **Status:** Action  
**File created:** 5/15/2023    **In control:** FAB-Finance, Audit & Budget Committee  
**On agenda:** 7/11/2023    **Final action:**  
**Title:** Commission District(s): ALL  
CO - Change Order No. 2 to Contract No. 1242439 Accountants for Financial Compliancy (Emergency): for use by the Department of Grants and Compliance (Finance). This contract consists of the provision of accountants to manage and meet reporting requirements. This request seeks to ratify the continued use of a previously approved emergency vendor and increase contract funds and term through December 31, 2026. Awarded to Robert Half International, Inc. Amount Not To Exceed: \$1,267,070.80.

### Indexes:

**Attachments:** 1. Substitute 2023 06.27 Item 2023-0616, 2. 0616 Attachments

| Date      | Ver. | Action By                             | Action                                  | Result |
|-----------|------|---------------------------------------|---|--------|
| 7/11/2023 | 2    | Board of Commissioners                | approved                                | Pass   |
| 6/27/2023 | 2    | FAB-Finance, Audit & Budget Committee | recommended for approval.               | Pass   |
| 6/27/2023 | 2    | Board of Commissioners                | deferred to the next meeting            | Pass   |
| 6/20/2023 | 2    | Committee of the Whole                | Accepted to the BOC agenda and assigned |        |

### Substitute

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES ☐ NO ☒

**Department:** Purchasing & Contracting

### AGENDA ITEM:

**Commission District(s):** ALL

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**Information Contact:** Michelle Butler, CPPO, Procurement Manager

**Phone Number:** (404) 687-3581

### PURPOSE:

Awarded on February 9, 2020, for an anticipated amount not to exceed \$115,680.00, as an emergency request to engage accountants needed to meet the management and reporting requirements. The act mandates the County, as a recipient of the ERA and ARP funds, comply with stipulated guidelines or risk being disqualified from

receiving future funds and paying back used funds. Due to the on-going nature of the pandemic, the County continued to receive and disburse ERA and ARP funds, which necessitated the department's continuous engagement of the vendor to meet the funds reporting requirement. On October 22, 2021, awarded for an anticipated amount not to exceed \$420,000.00, as a continued emergency request for continued services. Since the financial reporting and compliance with federal directives for ERA and ARP funds are ongoing, technical subject matter experts have remained engaged and are required to review and analyze transactions to mitigate having to pay back funds and continue reporting compliancy. This request seeks to ratify the continued use of a previously approved emergency vendor and increase contract funds and term through December 31, 2026.

This substitute is submitted to revise the provided services and requested increase to the contract term.

**RECOMMENDATION:**

Recommend approval of Change Order No. 2 with:

Robert Half International, Inc., 324 Peachtree Rd. NE, Ste. 2000, Atlanta, GA 30326

Amount Not To Exceed: \$1,267,070.80

**ADDITIONAL INFORMATION:**

- |                              |                    |
|------------------------------|--------------------|
| 1. Contract Effective Date:  | February 9, 2020   |
| 2. Contract Expiration Date: | October 31, 2022   |
| 3. Amount Spent To Date:     | \$531,074.77       |
| 4. Funding:                  | Finance (ARP, ERA) |