



Legislation Details (With Text)

File #: 2023-1035 **Version:** 1 **Name:**
Type: Resolution **Status:** Action
File created: 8/17/2023 **In control:** Board of Commissioners
On agenda: 12/12/2023 **Final action:** 12/12/2023
Title: Commission District(s): ALL
CO - Change Order No. 4 to Contract No. 1144683 Utility Billing Software Maintenance and Support (Sole Source): for use by the Department of Finance. This contract consists of maintenance and support of the software system (CPAK) utilized to process utility billing for various County departments. This request is to increase the contract funds and term through December 31, 2024. Awarded to AdaptToSolve, Inc. Amount Not To Exceed: \$752,000.00.

Indexes:

Attachments: 1. AGENDA NOTES 2023-1035, 2. NCPR - CPAK Billing System 2024 (SS-Adapttosolve)

Date	Ver.	Action By	Action	Result
12/12/2023	1	Board of Commissioners	approved	Pass
11/14/2023	1	FAB-Finance, Audit & Budget Committee	recommended for approval.	Pass
11/8/2023	1	Board of Commissioners	deferred	Pass
10/26/2023	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

Purchasing Type: Change Order (CO)

Public Hearing: YES ☐ NO ☒ **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 4 to Contract No. 1144683 Utility Billing Software Maintenance and Support (Sole Source): for use by the Department of Finance. This contract consists of maintenance and support of the software system (CPAK) utilized to process utility billing for various County departments. This request is to increase the contract funds and term through December 31, 2024. Awarded to AdaptToSolve, Inc. Amount Not To Exceed: \$752,000.00.

Information Contact: Michelle Butler, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on June 11, 2019 for an amount not to exceed \$400,000.00. On April 28, 2020, the BOC approved Change Order No. 1 to extend the contract term for 12 months to allow for implementation completion and “go-live” of the new replacement utility billing system for an amount not to exceed \$400,000.00. On June 8, 2021, the BOC approved Change Order No. 2 to extend the contract term for 18 months to allow for implementation and “go-live” of the replacement utility billing system for an amount not to exceed \$743,675.00. On March 28, 2023, the BOC approved Change Order No. 3 to ratify a previously

provided ninety (90) day contract term increase, effective as of December 31, 2022, as well as increase contract funds and term through December 31, 2023.

The CPAK billing system has been used since 2004 by the Department of Watershed Management (DWM), Public Works-Sanitation and the Peachtree DeKalb Airport (PDK) to generate enterprise funds. CPAK will continue to be the County's utility billing system of record until such time as the "go-live" of the replacement CIS system. The software is proprietary. The software publisher is the only source to provide the necessary annual maintenance support and quarterly premium support and software maintenance.

This request is to increase the contract funds and term through December 31, 2024.

RECOMMENDATION:

Recommend approval of Change Order No. 4 with:

AdaptToSolve, Inc., 111 Airport Parkway, LaGrange, GA 30240

Amount Not To Exceed: \$752,000.00

ADDITIONAL INFORMATION:

- | | |
|------------------------------|-------------------------------------|
| 1. Contract Effective Date: | June 11, 2019 |
| 2. Contract Expiration Date: | December 31, 2023 |
| 3. Amount Spent To Date: | \$2,226,782.00 |
| 4. Funding: | Water and Sewer Operating (Finance) |