



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Legislation Text

File #: 2018-2980, **Version:** 1

Purchasing Type: Change Order (CO)

Public Hearing: YES ☐ NO ☒

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 988895 for Print & Mail Services, Electronic Billing Presentation and Data Processing (Annual Contract with 4 Options To Renew): for the Finance Department to be used by the Department of Watershed Management (DWM), PW-Sanitation and the Peachtree DeKalb Airport. Consists of providing customized bill formatting, print and mail services, hosting the County's water and sewer portal and other miscellaneous statements to citizen and businesses. Awarded To Level One, LLC. Amount Not To Exceed: \$9,876.00.

Information Contact: Talisa Clark, CPPO

Phone Number: (404) 687-2797

PURPOSE:

Awarded by the BOC on July 28, 2015 for an amount not to exceed \$136,524.48. On October 11, 2016, the BOC approved the 1st renewal option for an amount not to exceed \$298,345.17. On October 10, 2017, the BOC approved the 2nd renewal option for an amount not to exceed \$365,050.00. On August 28, 2018, the BOC approved the 3rd renewal option for an amount not to exceed \$226,110.00. This request is for additional funding to maximize full color production and optimize customer communication management.

RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

Level One, LLC, Three Great Valley Parkway, Suite 100, Malvern, PA 19355

Amount Not To Exceed: \$9,876.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

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|----|---------------------------|-------------------------------|
| 1. | Contract Expiration Date: | October 2, 2015 |
| 2. | Contract Expiration Date: | October 31, 2019 |
| 3. | Amount Spent To Date: | \$597,881.09 |
| 4. | Funding: | General - Operating (Finance) |