



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Legislation Text

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**File #:** 2022-1790, **Version:** 1

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**Purchasing Type:** Renewal (REN)

**Public Hearing:** YES ☐ NO ☒

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** ALL

REN - Print and Mail Service for Property Tax and Appraisal Statements and Election Documents (Annual Contract - 2<sup>nd</sup> Renewal of 2 Options to Renew): Contract No. 1218789 for use by Property Appraisal & Assessment Department. This contract consists of printing and mailing property assessments, tax appraisals and voter applications and election documents to citizens of DeKalb County. Awarded to: Diversified Companies, Inc. Amount Not To Exceed: \$30,000.00.

**Information Contact:** Cathryn G. Horner, Chief Procurement Officer

**Phone Number:** (404) 371-6334

**PURPOSE:**

Awarded by the BOC on July 14, 2020 for an amount not to exceed \$108,987.50. The BOC approved the 1st renewal on June 22, 2021 for an amount not to exceed \$111,388.00. This contract consists of property assessments, tax appraisal statements, property documents, voter registration notification letters and election absentee ballots and mailing to heads of household in DeKalb County. The Tax Commissioner and Voter Registration & Elections will no longer utilize this contract. This request is to exercise the 2nd renewal option.

**RECOMMENDATION:**

Recommend approval to exercise the 2nd renewal option through June 30, 2023 with:

Diversified Companies, LLC, 3721 Powers Court, Chattanooga, TN 37416

Amount Not to Exceed: \$30,000.00

**ADDITIONAL INFORMATION:**

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|------------------------------|--|
| 1. Contract Effective Date:  | July 14, 2020                            |
| 2. Contract Expiration Date: | June 30, 2022                            |
| 3. Amount Spent To Date:     | \$140,733.85                             |
| 4. Funding:                  | General - Operating (Property Appraisal) |